

The Guilford County Passport Acceptance Services office will re-open by **APPOINTMENT ONLY** on Monday February 1, 2021. Please call our office at (336)641-5322 to schedule an appointment. Please be advised that all paperwork must be complete prior to arrival.

You may obtain forms at <https://travel.state.gov/content/travel/en/passports/how-apply/forms.html> . Please do not arrive any more than 5 minutes early for your appointment as you will not be allowed access into the office until the previous passport applicant has exited and the office has been cleaned. In order to maintain proper social distancing, we ask that only the applicant(s) appear in the office. No children are allowed at appointments unless you are applying for the child(s) passport.

Masks covering the mouth and nose are required for all applicants over the age of 2 upon entry into the building and must remain on at all times while in the building. Temperature checks will be performed upon arrival and COVID screening questions will be asked. If you have experienced any COVID related symptoms or if you have been exposed to someone who has tested positive for COVID, we ask that you reschedule your appointment after the appropriate quarantine period.

Photo's are not available at this facility. Please make sure that you have a passport photo prior to your appointment.

Lastly, Guilford County Passport Acceptance Services ONLY PROCESSES FIRST TIME PASSPORT APPLICATIONS.

Thank you for your understanding and we look forward to serving you!